

**Mid-Cities SOS of Tarrant County  
Celebrity Chefs Expense Reimbursement Form**

Expense Account Desc.	Date	Transaction Type (Check, Cash Credit)	Check Num	Name	Memo/Description	Amount
CC - Big Board Items						
CC - Entertainment						
CC - Refunds						
CC - Security						
CC-Chef Table Supplies						
CC-Facility Rental						
CC-Invitation/Printing						
CC-Miscellaneous Supplies						
CC-Permits						
CC-Postage						
CC-Signage						
CC-Table Decorations						
CC-Wine Glasses						
CC-Other - Discuss with Treas & Co-Chair						
<b>TOTAL</b>						

Reimbursement Request Member Signature:

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Chair Approval Signature:

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President Approval Signature:

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*Prior approval of expenses is required for reimbursement .*

*Original sales receipts are required for reimbursement.*